

West Bay Christian Academy – 2019-20 State loan Book Instruction Sheet

PLEASE NOTE: NEW ORDERS WILL NOT BE TAKEN UNTIL ALL PREVIOUSLY LOANED TEXTBOOKS ARE RETURNED. N. KINGSTOWN PLEASE READ #4 CAREFULLY.

1. Please take the State Loan Booklist to the school department in your town to order books. Your child's textbook list has all the necessary information about each book. All textbook information and procedures are on RenWeb: www.RenWeb.com (district code-WB-RI) under "Resource Documents" in the left hand column at the beginning of June.

2. Please refer to the list of towns in alphabetical order below for information concerning Registration and Return of the state loan books. There are dates and times when you are to order these books. If your town is not listed, please contact me immediately.

If you are unable to order between the suggested times, please contact your school department number listed and make arrangements with them to return and order for next year.

Failure to order these books during these dates and times will not secure your child's books to come in on time for the school year. If you do not order the books in the time stated on the registration sheet, and the town has already placed their order, ask the contact person if you can order on your own and get reimbursed.

3. If your child's books do not come in on time from your school department, please contact me immediately.

4. PLEASE NOTE: FOR NORTH KINGSTOWN RESIDENTS. Your State Loan Textbooks are provided for you through West Bay. Do not contact your town's School Department. The students' State Loan Textbooks will be in the students' homerooms on their 1st day of school.

COVENTRY:

Coventry Public Schools
1675 Flat River Road, Coventry, RI 02816
(401) 822-9400 x 214 (Josephine Beaudoin)

Registration & return: Returns due by June 21st . Online ordering from May 20th – July 9th at www.coventryschools.net. Pick-up: Admin Building. After August 13th between 9:00 am-3:00 pm.

CRANSTON:

Horton School Building
1196 Park Avenue, Cranston, RI
(401) 270-8184

Book Returns: June 10th – June 21st, 9:00am – 12:00pm All book orders are placed online at www.cpsed.net between June 17th-July 1. Click on Nonpublic Textbook link located at the front of the page.

Pick-up: You will be notified by the Cranston School Dept. (New students only: Please fill out the registration form on line and please bring Proof of residency, (Utility bill) school registration or a birth certificate)

EAST GREENWICH:

The Office of Teaching and Learning
111 Pierce St., East Greenwich, RI 02818
(401) 398-1690 (Maria Collins) mcollins@egsd.net

Registration and return: June 19th – June 28th, 8:00am – 12:00pm

Pick-up: Tuesday-Friday, August 14th – August 23rd, 8:00am – 12:00pm

EXETER/W.GREENWICH:

Lineham School
859 Nooseneck Hill Road, West Greenwich, RI
(401) 397-3771 (Maureen Abarr) Maureen_abarr@ewg.k12.ri.us

Registration & return: June 18th – June 27th between 8:00am and 2:00pm

Pick-up: Lineham School from, August 20th – August 22nd between 8:00am and 2:00pm

JAMESTOWN:

Jamestown School Department
76 Melrose Avenue, Jamestown, RI
(401) 423-7020 x102 (Maggie Moretti) moretti.maggie@jamestownschoools.org

Registration & Return: please refer to the school department,s website.

Pick up: Please refer to the school department’s website

JOHNSTON:

Ferri Middle School
10 Memorial Avenue, Johnston, RI 02919
(401) 233-1930 ext. 2955 (Nicole DiSano) ndisano@johnstonschools.org

Registration & return: Drop off dates are June 17th-June 21st from 8:00 am – 1:30 pm. Book ordering dates are June 24th-June 28th from 8:00 am -1:30 pm

Pick-up: You will be notified through the Johnston School Dept.

LINCOLN: Lincoln Middle School

152 Jenckes Hill Road, Lincoln, RI
(401) 721-3300 x2160 (Dawn Nault) naultd@lincolnps.org

Registration & return: Please refer to the school department’s website

MIDDLETOWN: Oliphant Administration Office (Ordering and Pick up will be on the Main Floor)

26 Oliphant Lane, Middletown, RI 02842

(401) 849-2122 (Fernanda Kavanaugh)

Registration & return: Please refer to the school department's website

www.mpsri.net/nonpublictextboos

NARRAGANSETT: School Administration Office (3rd Floor at the Town Hall)

25 Fifth Avenue, Narragansett, RI 02882

(401) 792-9450 Press 0 (Jane O'Brien)

Registration & return: Please refer to the school department's website

NEWPORT:

Newport Public Schools (Business Office Administration Building)

15 Wickham Road, Newport, RI 02840 (401) 847-2100 X 1227 (Mark Gaynor)

Registration & return: Please refer to the school department's website

NORTH SMITHFIELD:

N. Smithfield School Department (Administration Building)

83 Green Street, Slatersville, RI

(401) 766-2500 X 3310 (Kristie Olson) kolson@northsmithfieldschools.com

Registration & return: Please refer to the school department's website

www.northsmithfieldschools.com

SMITHFIELD:

Smithfield School Department

49 Farnum Pike, Smithfield, RI 02917

(401) 231-6606 X 201 (Teri Bean)

Registration & return: June 13th-June 17th from 8:30am – 2:30pm Books will be ordered on line at:
www.smithfield-ps.org see directions and forms.

Pick-up: You will be notified through the Smithfield School Dept.

SOUTH KINGSTOWN:

South Road School

1157 South Road, Wakefield, RI 02879

(401) 360-1308 (Terrie Marchesseault)

Registration & return: Please refer to the school department's website

WARWICK

Warwick Administration Building

69 Draper Ave. Room 213, Warwick RI 02889

(401) 298-4034/298-4035

Registration & Return: June 17th-June 28th from 7:30 am-11:30 am and 1:00 pm-3:00 pm

WEST WARWICK

West Warwick School Dept. Business Office
10 Harris Avenue, West Warwick, RI 02893
(401) 825-6654 (Cheri Lemery) clemery@ww-ps.com

Registration & return: Email textbook orders to clemery@ww-ps.com. Dates and times listed at <https://www.westwarwickpublicschools.com/non-public-school-textbooks/policy-and-instructions>

Pick-up: You will be notified through the West Warwick School Dept.